

~~SECRET~~OIT/TRIS
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OIT 10242-88

6 JUN 1988

MEMORANDUM FOR: Director of East Asian Analysis

FROM: Edward J. Maloney
Director of Information Technology

SUBJECT: OEA Requirements for the New Headquarters Building [REDACTED]

REFERENCE: Your Memo, dtd 14 Apr. 88, Same Subject

1. In response to your memo, we reviewed the concerns raised regarding your move to the New Headquarters Building (NHB). The current status of each of these items is provided below. [REDACTED]

2. We have now identified a method to connect the [REDACTED] system to your terminal in the NHB, and [REDACTED] of CPAS has requested cost and time estimates from [REDACTED]. After they have been received, we will advise you on the schedule and if any funding will be required for this project. Unfortunately, it appears that installation of this service will not occur until after you have moved. [REDACTED]

3. Once agreements with the State Department and the Directorate for Operations (DO) have been reached concerning the Special Handling documents, OIT will work with your office and the other Directorate for Intelligence (DI) offices involved to arrange transportation of these documents between the buildings. Consideration will be given to using facsimile. A desk will be provided for the analysts to read the documents. After your move, should you need additional service from the Information Service Center (ISC), please do not hesitate to discuss it with [REDACTED] who may be reached on [REDACTED]

4. You also asked about the status of three specific items. The work on the two non-published telephone numbers in your front office, five TV drops, and the 3812 printer wiring has been completed. [REDACTED]

5. If you have any further questions concerning your requirements for the move into the NHB, please contact [REDACTED] who can be reached on [REDACTED]

JM
Edward J. Maloney

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25X1

SUBJECT: OEA Requirements for the New Headquarters Building

25X1

NBTI

19May88

Distribution:

Orig - Addressee

1 - NBTF

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3 - ISC

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OIT/2107

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21 APR 1988

14 April 1988

MEMORANDUM FOR: Director of Information Technology

FROM: Thomas P. Elmore
Director of East Asian Analysis

SUBJECT: OEA Requirements for the NHB

1. Thanks for your memorandum of 7 April, which helped us delineate those areas where we are in good shape and those where we still need to concentrate. We particularly appreciate the support we are receiving on the issues listed in paragraph 1.

25X1 2. According to your memorandum, the feasibility of moving the [] system is still being studied; this concerns me a great deal because this system has proved extremely useful to us. In fact, I am committed to expanding its use after we move and rate its transfer as a critical priority.

25X1 3. In your paragraph 4, you raise the question of the Special Handling documents. Be assured that we will win agreement from both the DO and the State Department to allow us to read this material in the NHB's 5th Floor ISC. What we will need from OIT, as my executive officer raised with [] in an earlier memorandum, is some secure form of retransmission from the CPAS Operations Center to the ISC. This, too, is a priority item. I simply cannot ask my analysts to walk back and forth from the 6th Floor of NHB to the 7th Floor of OHB, particularly when the traffic involves issues that are time sensitive. The cost in lost productivity is too high.

4. Although I am generally pleased with your progress thus far, I am concerned about several of our requests that were not raised in your memorandum. These include:

- a. Two non-pub numbers in my front office;
- b. The five (5) drops from the Agency TV grid;
- c. The wiring support for our 3812 printers. (These networks are located in each OEA division--specific locations have been given to your staff.)

5. Thanks again for your interest and your memorandum.

[]
Thomas P. Elmore

25X1 All portions are classified
SECRET.

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OIT STAFF SUMMARY SHEET

SUBJECT:

STAT

OEA Requirements for the New Headquarters Building

PURPOSE OF ACTION:

D/OIT's signature

ACTION OFFICER (Incl. Ext.)

REFERENCES:

RESOURCE PACKAGE & COSTS (If applicable):

THIS PAPER IS FOR YOUR:

COMPONENT/ OFFICER	INFORMATION/ COMMENT	CONCURRENCE	APPROVAL/ SIGNATURE	INITIALS	DATE
NBTF 	X			Jh	5/20/88
DC/OG	X			AN m	5/20
C/OG	X			OLW	5/20
C/CSG	X			①	5/25
DD/OIT	X			ℓ	
D/OIT	X		X		

DISCUSSION:

SIGNATURE OF ACTION OFFICER

DATE

Explanatory Notes

Subject: Self-explanatory - include ODP number if applicable.

Purpose: What will action accomplish, e.g., "Reply to letter from OMB," "Obtain DDA approval to spend \$100M," "Comply with periodic reporting requirements," etc.

Action Officer: Name, organization, extension.

References: List of pertinent references. Copies should be attached in order listed.

Resource Package and Costs: Identify the Resource Package and total costs for each fiscal year if the action involves funds.

Routing: Who should see the action, whether for information, comment, concurrence, or signature/approval. The individual reviewing the action should initial and date where indicated. Place an "x" under the appropriate column for each component. If concurrences are contained on record copy of action, simply refer to the action.

Discussion: Narrative discussion of action - what led up to the action, why is it necessary, what do you want done. The pertinent references should be explained insofar as they relate to this action. If the action itself contains all this information, simply refer to the action.

Signature of Action Officer: Sign and date form.

Classification: Mark at the top and bottom of page, as appropriate.